Distributed Generation Project: **Net Metering**

**Member Checklist: DGP’s less than 10kW DC**

**YOU**

- Attachment A; Application for Distributed Generation Project
- Application Fee

**SEC**

- Engineering analysis
- If changes/upgrades are necessary, Cooperative will notify member*
- If NO changes/upgrades are necessary, Cooperative will notify member

*YOU

- Attachment C; Interconnection Construction Agreement
- Construction Deposit
- Cooperative performs work necessary
- Cooperative will notify member when construction is complete

**YOU**

- Notify Cooperative when construction is complete (please provide 2-week window for scheduling site inspection)
- Attachment D; Agreement for Interconnection and Parallel Operation of Distributed Generation
- Proof of Liability Insurance (REF D #11)
- Attachment E; Authorization to Energize

**SEC**

- Site Inspection
- If project passes, NET Meter is installed
- Attachment D --- signed by Cooperative
- Attachment E --- signed by Cooperative

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Once both pieces are filed, application is date and time stamped for entry into Shelby Electric’s DGP Queue. Interconnection requests are reviewed in the order they are received.

**THIS MEMBER CHECK LIST IS OFFERED AS A PROCESS REFERENCE GUIDE. PLEASE NOTE, SIGNIFICANT CHANGES TO YOUR PROJECT (ATTACHMENT A) MAY CONSTITUTE A RESTART INTO THE QUEUE FOR ANALYSIS. THE COOPERATIVE CANNOT GUARANTEE ANY TIMELINE ASSOCIATED WITH YOUR PROJECT.**

**PLEASE DIRECT ALL QUESTIONS TO:**
MEMBER SERVICES DEPARTMENT